



Administrative Offices
P.O. Box 276
100 E. 4th Street
York, NE 68467

REQUEST FOR PROPOSALS FOR York City Auditorium Marquee

SUBMITTAL DUE DATE: January 30, 2026 at 11:00 AM

PROPOSALS MUST BE MAILED OR DELIVERED TO:

**City of York, Attn: City Clerk
100 East 4th St., York NE 68476**

Please mark your envelope PROPOSAL FOR York City Auditorium Marquee

EIN/SSN (Required) _____
Federal I.D. Number

COMPANY NAME _____

ADDRESS: _____

CITY/STATE/ZIP _____

PHONE _____

PRINTED NAME _____

AUTHORIZED SIGNATURE _____

TITLE _____ EMAIL _____

Signature acknowledges that Proposer has read the bid documents thoroughly before submitting a proposal, will fulfill the obligations in accordance to the scope of work, terms and conditions and is submitting without collusion with any other individual firm. You must submit this page with an authorized signature.

ALL QUESTIONS MUST BE SUBMITTED BY EMAIL TO THE FOLLOWING PERSON:

Cheree Folts, Director of Parks and Recreation, cfolts@cityofyork.ne.gov

Questions must be submitted no later than January 25, 2026. Questions submitted after that date will not be considered.

BIDDERS MUST SUBMIT THIS PAGE WITH ANY PROPOSAL



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Request for Proposals

Project Name: York City Auditorium Marquee

Required Specifications:

The selected vendor will provide a full marquee upgrade that includes:

Marquee Requirements

- Replacement of existing marquee with a high-brightness LED message center.
- Acrylic face with vinyl overlay for enhanced durability and visibility.
- Fabrication and installation of a new cover for the existing base.
- Removal of the triangle topper for a modernized appearance.
- LED display requirements:
 - Color, high-brightness output with front ventilation.
 - 120 volts, 15 amps.
 - LED RGB daytime brightness: 7500 NITs (or comparable).
 - Nighttime brightness: 700 NITs (or comparable).
 - Viewing angle: 150° horizontal / 95° vertical (or similar industry standard).

Communication, Software & Training

- Wireless communication capability and associated data plan.
- Required software, graphics packages, and staff training.

Permitting & Local Requirements

- Vendor must obtain the required City of York sign permit.
- All work must be completed by a City of York registered contractor. Contractors can register at www.cityofyork.ne.gov

Responsible Bidder Criteria:

Proposals must include the following:

1. Renderings and visual examples of proposed marquee design.
2. Two (2) references for similar recently completed LED marquee or message center projects.
3. Proof of insurance meeting required coverage levels.

Format/Place to which sealed bids can be delivered: Sealed Bids for the York City Auditorium Marquee will be received, by the City of York at 100 E. 4th Street, York Nebraska 68467

Bid Deadline: January 30, 2026 at 11am

Contact person with the City of York: Cheree Folts, Director of Parks and Recreation

Email: cfolts@cityofyork.ne.gov

Phone: 402-363-2630



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A non-mandatory pre-bid meeting can be scheduled by emailing colts@cityofyork.ne.gov. The existing marquee is located outside of the City Auditorium at 612 N. Nebraska Avenue, York Ne. 68467 and can be viewed without a city representative.

This Request for Proposals does not commit the City of York to award a contract, to pay any costs incurred in the preparation of a proposal for this request, or to procure or contract for services. The City of York reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified firm or to modify or cancel in part or in its entirety the Request for Proposals, if it is in the best interest of the City of York to do so.