



Administrative Offices
P.O. Box 276
100 E. 4th Street
York, NE 68467

REQUEST FOR PROPOSALS FOR Auditorium Stage Curtains

SUBMITTAL DUE DATE: April 30, 2025, 11:45am

PROPOSALS MUST BE MAILED OR DELIVERED TO:

**City of York, Attn: City Clerk
100 East 4th St., York NE 68476**

Please mark your envelope "PROPOSAL FOR Auditorium Stage Curtains"

EIN/SSN (Required) _____
Federal I.D. Number

COMPANY NAME _____

ADDRESS: _____

CITY/STATE/ZIP _____

PHONE _____

PRINTED NAME _____

AUTHORIZED SIGNATURE _____

TITLE _____ EMAIL _____

Signature acknowledges that Proposer has read the bid documents thoroughly before submitting a proposal, will fulfill the obligations in accordance to the scope of work, terms and conditions and is submitting without collusion with any other individual firm. You must submit this page with an authorized signature.

ALL QUESTIONS MUST BE SUBMITTED BY EMAIL TO THE FOLLOWING PERSON:

Cheree Folts, Parks and Recreation Director, cfolts@cityofyork.ne.gov

Questions must be submitted no later than April 29, 2025, 5pm. Questions submitted after that date will not be considered.

Potential bidders must schedule a time to meet on-site to review the stage curtain area.

BIDDERS MUST SUBMIT THIS PAGE WITH ANY PROPOSAL



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Request for Proposals

Project Name: Auditorium Stage Curtains

Required Specifications: Replace all hardware, equipment and curtains of the City Auditorium Stage Curtains. Vendor must haul away all old hardware, equipment and curtains.

Responsible Bidder Criteria:

Insurance

3 references of like projects

Potential bidders must schedule a time to meet with City of York Parks Director on-site to discuss stage needs and to view the existing curtains and riggings **prior to submitting a bid**. Only bids from firms who have completed this step will be considered.

Format/Place to which sealed bids can be delivered:

City of York at 100 E. 4th Street, York Nebraska 68467

Bid Deadline: April 30, 2025, 11:45am

Contact person with the City of York: Cheree Folts

Email: cfolts@cityofyork.ne.gov

Phone: 402-363-2630

Cheree will make a recommendation to the City Council on May 15, 2025. The City Council will select the Vendor for the project. This Request for Proposals does not commit the City of York to award a contract, to pay any costs incurred in the preparation of a proposal for this request, or to procure or contract for services. The City of York reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified firm or to modify or cancel in part or in its entirety the Request for Proposals, if it is in the best interest of the City of York to do so.